



## **Booking Policy**

### **Reservation**

An event date is not reserved until

- A signed service agreement is received.
- A non-refundable 30% deposit has been paid.

### **Final Guest Count**

The final guest count must be confirmed no later than 7 days before the event. Once confirmed, guest counts cannot be reduced.

### **Final Payment**

The remaining balance is due 7 days before the event unless otherwise agreed in writing.

### **Changes**

Reasonable changes to timing or event details may be accommodated when possible but cannot be guaranteed.

Additional guests, extended service time, travel outside the included service area, or custom requests may result in additional charges.